



Conventions Services Program
1st Floor, 333 Dunsmuir Street
Vancouver, B.C.
V6B 5R4

October 3, 2007

2008 / VCR - 0033

American College of Mohs Surgery
555 East Wells Street, Suite 1100
Milwaukee, WI
53202

Dear Georganne Dixon,

Subject: Temporary Importation of Goods with a Customs Broker

This is in response to your letter of September 21, 2007, as the CBSA Conventions Services Program has officially recognized your event and granted permission to import goods for this event only.

MOHS COLLEGE 40th ANNUAL MEETING
May 1– 4, 2008
Hyatt Regency Vancouver

You have requested Border-to-Show for your event. I am pleased to authorize this service for your event. CBSA - TCU has advised its ports of entry to allow your goods to move directly to the show site (once they have been reported to CBSA at the first port of entry) where officials will perform the necessary clearance procedures.

According to your letter, you will be importing Medical/Surgical publications, instruments, equipment and pharmaceuticals as well as meeting supplies consisting of: badges, programs newsletters and slides.

Your event qualifies as a foreign event under classification **9830.00.00.00** and any imported conference materials (i.e., official paraphernalia, souvenirs, printed matter, pens, decorations, etc.) can enter Canada free of duty and taxes providing the items are exported at the end of the event. To enjoy this tax free status on imported goods it is important that the event is not open to the general public.



Canada Border
Services Agency

Agence des services
frontaliers du Canada

Additionally, you may import display items and exhibit booths temporarily under the provisions of tariff item **9993.00.00.00** so long as **the goods will be exported** at the end of the event.

Any foreign exhibitors importing goods into Canada should check with U.S. Customs prior to shipping your convention goods, as the requirement is any goods over \$2000. U.S. must be reported to U.S. Customs. They can document your goods on the form 4455 if you can provide enough information so they can identify the goods on your return to the U.S.

CBSA requires everyone seeking admission into Canada to properly declare them self to CBSA by providing accurate identification. CBSA will accept a valid passport or birth certificate along with supporting documents to establish citizenship. If you have been convicted of a criminal offense then you need to contact the Canadian Embassy in your area or check the above website to pertaining to a pardon to find out what is required to be admissible into Canada.

To facilitate Customs procedures at the time of entry into Canada, we suggest a copy of this letter be given to each exhibitor who is importing goods into Canada for this event.

Please also attach this letter to any goods or boxes being shipped to Canada for this event.

Please do not hesitate to contact this office if you have any questions or require further assistance (604) 775-5379 or fax at (604) 666-4470.

Yours truly,

Annabelle Suratos

Annabelle Suratos
Regional Conventions Coordinator, Pacific District
333 Dunsmuir Street, Vancouver, B.C. V6B 5R4

cc: Livingston Event Logistic